MAHARSHI VALMIKI COLLEGE OF EDUCATION
(UNIVERSITY OF DELHI)
GEETA COLONY, DELHI – 110 031
(A COLLEGE 100% FUNDED BY GOVT. OF NCT OF DELHI)

APPLICATION FORM FOR NON- TEACHING POSTS

> Please affix your recent passport size photograph here

Post applied for …………………………………………………………………………………………...

Advt. No. & date of advertisement…………………………………………………………………………

1. Name (in block letters) ……………………………………………………………………………….

2. Parent's / Spouse's Name…………………………………………………………………………….…..

3. Date of birth: ………………………………Age (as on date): ...…………Years…………… Months

4. Nationality: ………………………………………...

5. Gender: Male / Female: ………..…………….……………

6. (a) Post held, if any, at the time of sending   ………………………………………
        the application, date of appointment
        (whether permanent, on probation or temporary)   ………………………………………

    (b) Name of the Employing Authority: ………………………………………

7. Category to which you belong: (Tick)   **UR / OBC* / SC / ST / PwD/EWS**

        Are you physically handicapped?   ……………………….………........

        If yes, explain the nature and extent of disability: ……………………….…………...

    *OBC Category candidates must mention the Page No. & Sl.No. of their cast as mentioned in the Central List

                                                          ………………………………………

8. Correspondence Address: Permanent Address:

    ……………………………………….   ……………………………………….

    …………………………………………..   ……………………………………….

    ……………………………………..…   ……………………………………….

    Pin Code No. …………………….   Pin Code No. ………………………

Phone / Mobile …….……………   Phone / Mobile …….……………

E-mail ID…………………………..   E-mail ID…………………………...

9. Present Basic Pay with Grade Pay   Basic Pay: ` ……………………………..

         Grade Pay: ` …………….…………..

10. Educational Qualification (XII class onwards):

Sl. No.	Examination Passed	Name of the University/Board	School/College Attended	Division with percentage of Marks Obtained	Year of Passing	Subjects offered

11. Work Experience :

Sl. No.	Name of the Organization	Designation	Duration (Time Period)	Salary Drawn (Basic Pay with Grade Pay)

12. Indicate the time you will require to join, if selected: ………………………………………….……

13. Have you applied for any other post in the College? If so, state the name of the post and date   when applied: …………………………………………………………………………………....

14. Name and address of two references

Sl. No.	Name & Designation	Address	Tel. No	E-Mail

15. Any other information: ………………………………………………………………………………….

Dated: …………………   **…………………………….**
                                                                                      Signature of the Applicant

Declaration:

I declare that all the statements made in the Application Form are true to the best of my knowledge and belief.

Dated: …………………..   **…………………………………**
                                                                                      Signature of the Applicant

Forwarded:

The facts stated in the above application have been verified and found correct.

Dated: ……………………..   **……….…………………………….**
                                                                                      Head of the Department/ Institution
                                                                                      (with seal)

Pls. Note:

(i)   Enclose the following with the application:
        (a). Attested photocopy of proof of date of birth certificate (Class X Certificate).
        (b). Attested photocopies of all qualification certificates.
        (c). Attested photocopy of caste certificate, if applicable
        (d). Attested photocopy of physically handicapped certificate, if applicable

(ii)   The original certificates along with attested photocopies of each of the above must be produced at the time of interview and on joining, if selected.
(iii)   Applicants who are in employment should send their applications through their employers (through proper channel).
(iv)   Incomplete application form will be rejected.
(v)   No T.A/D.A. will be paid for attending the prescribed tests and interview.
(vi)   The college reserves the right not to fill up some or all post advertised without assigning any reason.

(Note: This form is not for Librarian Post)